

# ADDENDUM #1

FOR

## **BID – CM Services for Overlook Boardroom & Overlook Restroom Renovations**

5/3/2023

### **Clarifications:**

- 1) Bids may be emailed to Lisa Dobbertin (ldobbertin@paconvention.com) and Steve Shepper (sshepper@paconvention.com) in lieu of dropping off hard copies. Please make sure you get an email in reply acknowledging receipt of your bid before 4PM of bid day from Lisa or Steve. Our system often sends emails with attachments to our spam folder. We will also have a Bid box set up at 12<sup>th</sup> and Arch entrance (East side, across from Reading Terminal Market) if you would like to drop off a hard copy. Bid results will be emailed out to all those that submitted bids after 4PM of bid day.
- 2) We had some questions regarding missing specifications. Please make sure when you download the project documents, you are downloading the full document. The page numbers for each document of the project are listed in the bid paperwork and on the project site. Make sure the page numbers match up to what is listed.

### **Questions:**

- 1) The bid documents state a project duration of 365 days. Does this mean supervision should be included for the full year? **Answer: Yes, when giving your proposal for CM services, you should estimate a full year.**
- 2) Will the men's and women's bathroom renovation be completed at the same time? Or is the project phased? Is there a possibility you would award just one or the other? **Answer: We plan to award both at the same time to the same contractor. We would like both the men's room and women's room renovated at the same time.**
- 3) Is the intent to award all to one GC? Example, is it possible that we could be awarded the boardroom but then another contractor is awarded the restrooms or the CM part? **Answer: The intent is not to award all to one GC. The CM contractor will be different than those awarded for the restroom work or boardroom work. It is possible for the GC for the restrooms and GC for the boardroom to be the same, if their bid numbers are the lowest for both bids, but that's not the intent.**
- 4) In the Diversity Exhibits we need to state if we were able to reach a commitment? And if so there needs to be a letter of intent. I just wanted to clarify your definition of commitment. Because then we also are unsure of how to provide a letter of intent at just the bid stage when we are unaware if we were even awarded the project. **Answer: The commitment and letter of intent should be based on IF you are awarded the project. In the letter of intent you should state, for example, "If awarded the Overlook Restroom Renovations at the PA Convention Center, we commit XX (specify exact amount) to your company."**