

ADDENDUM #1
FOR
REQUEST FOR PROPOSALS (RFP)

FOR RETAIL NATURAL GAS SUPPLY SERVICE

(Issued 3/26/25)

RFP due dates are as follows:

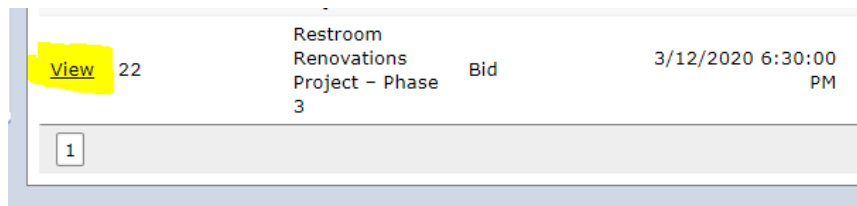
Register for the RFP: Wednesday, March 26, 2025

Round 1 Pricing Due Date: Wednesday, April 9, 2025 by 12:00PM

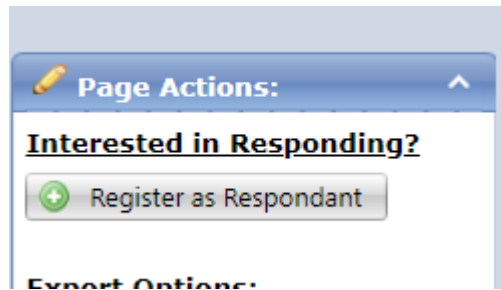
Instructions for Registering under our Cobblestone Vendor Portal for the Project as an Interested Respondent are below.

Please note, this website works best with Google Chrome or Microsoft Edge browsers. Other browsers may have technical difficulties. Please contact Lisa Dobbertin if you have any issues registering (ldobbertin@paconvention.com, 215-418-4769).

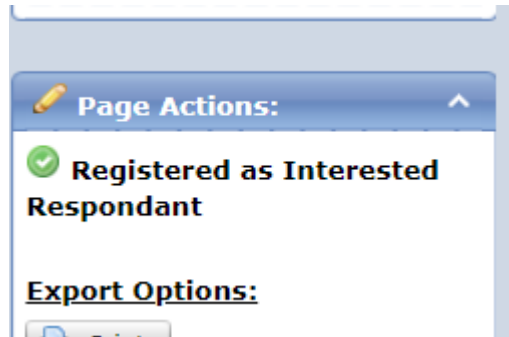
- 1) Your company must first register for our Vendor Portal if you have not done so already. Instructions for this are located under “Vendor Portal User Guide” here:
<https://cobblestone.paconvention.com/vendorsgateway/Help.aspx>
- 2) Once registered on the Vendor Portal, you can then Register as an Interested Respondent for the Project.
 - a. Login with your User Name, Password, and Company ID
 - b. Select “Search All Solicitations” under the Solicitation menu
 - c. Hit “View” under the Solicitation Project you want to Register for



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- d. Under the Page Actions Menu on the left, click the button that says “Register as Respondent”



- e. Once you see this message, you are then registered.



- f. Lastly, please make sure your email is set up so that future Cobblestone messages do not get sent to your Spam folder.