

## **ADDENDUM #2**

### **RFP – A&E Design Services for Sidewalk Renovations (Exhibit Hall Building) (5/19/2025)**

#### **Questions:**

- 1) Is it the intent of PCCA to replace the brick/concrete sidewalk along Arch Street in kind, or should proposals include alternative artistic designs of the sidewalk to be evaluated by PCCA during the design process? **Answer: Please propose design alternatives.**
- 2) Will existing staircases and handrails remain, or does PCCA anticipate new staircases along Arch Street adjacent to the sidewalk? **Answer: Propose new staircases/handrails.**
- 3) Will existing street furniture remain, or is this anticipated to be replaced as part of this project? If these are to be replaced by the City, is this being handled by Streets Department or Center City District? **Answer: We are anticipating new furniture. TBD who provides if not us.**
- 4) Item 3.3.c. – Is the transmittal letter to be an additional PDF, or is the email considered the transmittal? (3.4.d. only mentions 3 items going in the email) **Answer: Transmittal letter to be a separate PDF.**
- 5) Item 4.2 - Does the requested Additional Info go in the Technical Proposal, or is it a completely separate PDF to be mailed? Is there a format to use, or is this a freeform section response? **Answer: Can go in the technical section. No particular format.**
- 6) Item 4.2.b. – can we speak to our client service in the transmittal letter or does this need to be called out as a separate item/plan? **Answer: A separate item/plan in the technical section is fine.**
- 7) Items 5.1.A - 5.1.D – do they go in the Technical Proposal, or is it a completely separate PDF to be mailed? **Answer: Separate PDF.**
- 8) Items - 5.1.a - We typically don't provide our financial statements. Can the audited financial statements be sent directly from our Vice President in a separate email? **Answer: Yes, separate email is okay.**
- 9) Items - 5.1.d – Regarding written references – are you requesting actual letters/narrative from the client? Or just their contact info so that PCCA may reach out to them? Typically we are asked for contact info only. **Answer: Minimum requirement is contact information so PCCA can contact them.**
- 10) 5.2.b.1. – Can you describe how detailed the plan is the required to be? **Answer: Please review all diversity documents in Exhibits AA-CC. If you have further questions, please contact Dominique Bonds, our Director of Engagement, ((215) 284-9469, [dbonds@paconvention.com](mailto:dbonds@paconvention.com)) on what she is looking for.**
- 11) The RFP does not specifically ask for resumes or relevant experience. Are we to provide them, and if so, is there a specific location and order in the Technical Proposal where we

should place them? Answer: Yes, relevant experience should be added somewhere in the technical section. No particular order.