

Exhibit GG

Exhibit GG - Pennsylvania Convention Center

Sustainability Participation and Commitment Form			
Bid/Proposal submitted for:			
Bid/Proposal submitted by:			
Company Name			
Address			
Contact Person			
<u>Sustainable Products, Packaging and/or Services</u>			
<u>Comments -</u>	Type of Product, Packaging or Service	Date Solicited	Commitment
Company Name			Yes/No
Address			\$ Dollar Amt.
Contact Person			
Telephone No			% of total
e-mail Address			
<u>Energy Management Initiative</u>			
<u>Comments -</u>	Type of Product or Service	Date Solicited	Commitment
Company Name			Yes/No
Address			\$ Dollar Amt.
Contact Person			
Telephone No			% of total
e-mail Address			
<u>LEED, Energy Star, Green Seal or other Sustainable Certified product or service</u>			
<u>Comments -</u>	Type of Product or Service	Date Solicited	Commitment
Company Name			Yes/No
Address			\$ Dollar Amt.
Contact Person			
Telephone No			% of total
e-mail Address			
<u>Waste Management & Recycling</u>			
<u>Comments -</u>			
<u>Stream</u>	<u>Estimated Amount (lbs or tons)</u>	<u>Percentage(%)</u>	
Landfill			
Single Stream			
E. Waste			
U. Waste			
C&D			
Compost			

EXHIBIT GG

SUSTAINABILITY GUIDELINES

1.1 Introduction

The Pennsylvania Convention Center is committed to reducing the environmental impact of our operations and services by becoming environmentally responsible in providing the following:

a. Low Environmental Impact Cleaning Policy

The PCC is committed to improving the air quality and creating a healthier indoor environment for building personnel and visitors by using cleaning chemicals that are green seal certified and equipment that helps to contribute to the USGBC leadership in energy and environmental design program for existing buildings rating system. This policy reduces the exposure of building occupants to potentially hazardous chemical, biological and particulate contaminants, which adversely impact air quality, health, building systems and the environment.

b. Waste Reduction/Recycling

The PCC recycles single stream, construction and demolition (C&D) including pallets, show booth materials, metal and carpet. Electronic Waste (E-Waste), Universal Waste and Composting are done as required. Donated materials and leftover conference materials are also collected at times. Single stream recycling containers are placed throughout the building. Loading Dock Bays are assigned to accommodate Landfill, Single stream and Construction and Demolition (C&D).

c. Food & Beverage

Aramark provides sustainable cutlery, hot/cold beverage cups, napkins and plates made of 100% decomposable and biodegradable materials. Some cooking recipes now call for organically grown vegetables and fruits purchased from local purveyors. The kitchen has an organic waste decomposition machine where food waste is broken down into a liquid and then safely disposed of within the kitchen drainage system. Cooking oil is also recycled.

d. Low Environmental Impact Pest Management Policy

The Center utilizes an Integrated Pest Management Program (IPM). IPM is an environmentally sensitive approach to pest management that relies on a combination of common sense practices which uses current comprehensive information on the life cycle of pests, and their interaction with the environment. This information in combination with available pest control methods is used to manage pest damage by the most economical means, with the least possible hazard to people, property and the environment.

e. Energy Management

The Center has put in place an Energy Management S.O.P. in order to conserve and track energy usage. As part of the program, protocol for Dark House and Events are followed. Lighting and HVAC Equipment Improvements and Retrofits have been completed in the building to reduce utility usage. PCC

Energy Efficiency has improved significantly and vendors are encouraged to propose innovative energy efficient products and services.

f. Meeting Standards

ASM GLOBAL manages the day-to-day operations for the Center. ASM GLOBAL has established Best Practices that are categorically defined to adhere to those addressed in the Accepted Practices Exchange (APEX) Green Meeting Standards for Meeting Venues and Leadership in Environmental Energy and Design (LEED) standards. It is the goal of the Center to market and attract sustainable meeting planners, clients and scientific groups based on these standards.

g. Leadership in Energy and Environmental Design (LEED)

The Center's Expansion which opened in 2011 received LEED Gold Certification for its design. Energy Efficient features include Occupancy Sensor lighting, HVAC controls and demand ventilation for thermal efficiency. The Central Plant has heat exchangers which allow for free cooling or outside air to be distributed throughout the building. The Broad Street Atrium which is surrounded by a glass facade adds significant amounts of natural light to this space. The escalators installed have dual motors and aluminum steps resulting in lighter loads and energy usage. The PCC is committed to expanding LEED and Energy Star projects, products and best practices. Vendors may propose services or products that improve LEED certification and contribute LEED points for design or existing buildings.

h. Environmental Services & Safety Environmental Stewardship

The Pennsylvania Convention Center is committed to reducing the environmental impact of our operations and services by taking stewardship in using equipment and products designed to reduce the negative impact while providing a healthy, high performance cleaning operation within our facility. Since 2006 we have been using as a guideline GS- 42 (green seal environmental standard for cleaning services).

1.2 Vendor Proposal/Bidder Sustainability Requirements

a. Waste Management and Recycling

The PCC has an exclusive agreement with its waste and recycling hauler to remove single stream, landfill, and Construction and Demolition (C&D), E-Waste, U-Waste and composting streams. The definition of items accepted within each stream are as follows.

Landfill

Food wrappers, condiment packets, plastic bags, coffee cup lids, tape, gum and other miscellaneous pre and post consumed food waste and items.

Single Stream

Clean dry paper & cardboard, newspapers & magazines, brochures, pamphlets, junk mail, coffee cup sleeves, Aluminum, steel, tin, cans & clean foil, plastics #1 to #7, all rigid plastics, glass bottles (with metal caps and lids), yogurt cups, juice boxes, milk cartons, napkins and paper towels.

Construction & Demolition (C&D)

Booth material, shrink wrap, furniture, metals, wood, pallets, carpets, foam board and padding. Small volumes of brick, blocks, and concrete pieces are accepted. **NO** Hazardous, Food or Organic Waste. **NO** tires, mattresses, soil, electronics with cords, bulbs & batteries, **NO** single stream.

U-Waste

Light bulbs, light fixtures, wet & dry cell batteries, ballasts and other mercury containing devices.

E-Waste

Computer boards, tablets, monitors, TV's, specialty AV equipment and any devices/items with plugs (non-fluids in them).

Composting

Food Scraps, Liquids, Teabags and Coffee grinds.

The costs for recycling and landfill streams shall be exclusively provided by Republic Services. The vendor is responsible to deliver all trash and recycling streams including sorting to the container stream location at the assigned loading dock bay(s) for the vendors use. The vendor will be responsible for coordination and communication with the PCC for container delivery and hauling scheduling.

The unit costs for hauling, recycling and landfill streams are as follows:

Hauling - \$200 per haul
Trash/MSW/Landfill - \$82 per ton
C&D LEED - \$87 per ton
Single Stream - \$30 per ton

b. Sustainable Products and Services

The Vendor should identify Product and Service performance criteria including but not limited to:

- Energy efficiency
- Water efficiency
- Reusability vs. single product use
- Waste or emissions generated by usage
- Impact on user's worker health & safety

The product content criteria should address:

- Toxic or harmful materials content
- Waste reduction design
- Renewable material, recycled or remanufactured content
- Traceability
- Imbedded energy, carbon and water

c. Sustainable Packaging

The Vendor should adopt the following when purchasing items that are packaged.

- Items that do not need packaging, or the packaging is part of the product.
- Items that come in reusable packaging.
- Items that come in bulk packaging.
- Items that come in innovative packaging that reduces the amount of packaging.
- Items that come in packaging that remains the property of the supplier and does not become the property of the PCC.
- Items that come in packaging that maximizes recycled or biodegradable. (compostable) content and/or meets or exceeds the minimum post-consumer content level for packaging.

d. Sustainable Measures

The vendor shall be required to report on sustainable measures for the duration of the contract. Measures to include but are not limited to Sustainability Subcontractor Participation, Eco and Green Seal Products and packaging, LEED, Energy Star and Energy reporting, where applicable. Waste and Recycling reporting to be provided by PCC's waste hauling contractor. Vendor will complete the Sustainability Commitment Form for all RFP's and Bids solicited by the Pennsylvania Convention Center.